



# STEVENS FOREST ELEMENTARY SCHOOL PTA

6045 Stevens Forest Rd. Columbia, MD 21045

[sfespta.weebly.com](http://sfespta.weebly.com)



Proud to be a  
**National PTA** | **SCHOOL OF EXCELLENCE**  
everychild.onevoice.<sup>SM</sup>  
2014-2016

## PTA General Meeting- 9/30/15

**Quiana Holmes called meeting to order at 6:35 p.m. in 5<sup>th</sup> grade pod, room 44.**

### **Board Members present:**

President - Quiana Holmes  
Vice President for Membership – Lena Kennedy  
Vice President for Fundraising – Vacant  
Vice President for Programs – Krista Threefoot  
Recording Secretary - Daphne Harrington  
Corresponding Secretary - Jonathan Edelson  
Treasurer – Jill Edelson  
PTA Council of Howard County Representative - Reginald Avery

### **Administrators and Teachers:**

Principal – Ernesto Diaz  
Assistant Principal – Tracy Albright

### **General Membership Present:**

See attached sheet.

It is established we have a quorum

### **Reading and approval of the meeting agenda:**

1. Motion to approve the agenda
2. Vote: approved the agenda

Reading and approval of the Meeting Minutes 9/2/15

### **Hello and Welcome – introductions are made around the room of everyone at the meeting**

Wonderful turnout for ice cream social and thank you to all of volunteers who helped with it and thank you for coming to the event as well

Thank you to the Spanish translations for PTA inserts, newsletters, eventually we'll have the Spanish website up as well

### **Treasurer Report – Jill Edelson**

Hi. Attached is the budget. The first sheet shows all the amounts by program that we have spent and brought in. The sheets following that is a breakdown for each program (the sheets are lined back to the first sheet by Program). Near the end is the checkbook that you can also see each item being deposited and checks written. And the last sheet is the Treasurer's Report that shows what we projected for the budget and what we actually

budgeted. The only differences to note are that we were over in the Hospitality meal for the Back to School Lunch by \$69.14 and the butterfly was not added to the budget. That will need to be adjusted in the other meals to reflect that difference.

Community donations for Bucks for Books – we've accounted for money coming in from Oakland Mills Village Festival and we may not have it

Funds from Oakland Mills village board to Oakland Mills schools – now it's up to \$500 – it's offered to PTA and PTSA and boosters in high school

**Motion: approve the amended budget for the 2015-2016 school year**

**Vote: approved the amended budget**

### **Membership Report- Lena Kennedy**

Currently 94 members, 68 families, 26 teachers

Need to target teachers, October is a good upstart month to try to recruit more teacher involvement – try to have 100% teacher membership – need to work with administration to try to recruit

Any feedback on beginning of year vouchers to teachers for supplies, only about 15 cashed in – haven't heard anything negative

Membership will email previous members who haven't joined yet

### **VP Programs- Krista Threefoot**

Programs Report

1. Family Fitness Night: next Wednesday, Oct. 7<sup>th</sup> from 6-8 pm. Jon and Quiana have helped the PE teachers coordinate FFN. Quiana found a nutritionist from David's market to staff a table. The teachers could use additional help staffing events, which include: Zumba, Yoga, Indoor Gym activities, outdoor activities (soccer, basketball, football, and power walking.)  
Kung fu school – maybe do a class here for family fitness night
2. Reflections: Event kicked off on 9/15; submissions due 11/6. I visited K, 2 & 5 to talk about Reflections. First and Fourth are getting back to me about visiting. (examples on national PTA website) – encourage different talents
  - a. I am in contact with Mrs. Martin about having Lorrie Savoy (PTA member) lead writing workshop for Bridges students.
  - b. We also had a volunteer offer to teach the Zentangle method to students interested in using it for their Reflections visual arts submission.
  - c. Meeting with Mrs. Maliholm
  - d. I will have submission forms and parent letters available in the office if it is OK with admins.
  - e. We need volunteers to help prepare submissions for judging in November (Nov. 7-15).

If a verizon employee volunteers 50 hours, Verizon donates \$750

**Corresponding Secretary's Report – Jonathan Edelson**



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My report:

- Updated website
- Solicited Treasurer nominees via Facebook and school email
- Sent PTA meeting change reminders via Facebook, PTA email, school email
- Completed and submitted temporary food vendor permit to Howard County
- Promoted reading night via Facebook
- Promoted sign up for Family Fitness via Facebook
- Wrote newsletter
- Built volunteer lists in email system (demo tonight)
- Discussion: Need a go or no go decision should OM Festival move inside. Snow cones are not allowed inside The Other Barn. Programs director at OM festival approached SFES to provide snacks or treats at the festival for fundraising, we chose snowcones – on Monday, we were informed we could not sell snow cones in the Other Barn – offered to sell something else – we chose to withdrawal from the festival after discussion, mainly people were worried that there would be a very poor turnout and we may lose money in the event and also it's volunteer time/hours donated for possible poor performance

Parent Express email: Jon demoed the website

### **PTACHC Report:** Reginald Avery

Meetings first Monday of every month – new President is adamant meetings won't last past 9:15 pm  
Cut back on CAC and union etc presentations to keep timely – have presentations for school board and superintendent reps

Only ones can vote are presidents and delegates – anyone is welcome to attend though – currently at Homewood

Will do a special presentation on heroin because it's a big problem now in our schools and area

Working with Chinese American group to bring mandarin Chinese and Korean into the schools, right now we have French and Spanish

School Policy groups and committees you can volunteer for, i.e. school calendar committee

CA – limbs trimmed – don't know if it was done – need school to come in and clean up before CA can come in and do their part

Howard County police department out now on the paths – on bikes and motorized vehicles – paths are off limits from 10 pm to 6 am

Offer from MD PTA – come to school to do presentation on PARCC – get \$200 for PTA to buy supplies – will be in October – questions was asked if we could sponsor the event but try to have it at a bigger venue because our school is so small

### **Principal's Update: Mr. Diaz**

Thank you to everyone for family file completion – 99% completion at this point

Focus this year – school improvement plan – submitted and reviewed in October – focus in K-2, need to be on-grade level reading so that when entering grades 3-5 – right on grade level when enter 3<sup>rd</sup> grade

RIGOR – access to advanced level programs

Focus on staff engagement – 98% completed in first day

Identify student group to focus on – English language learners is our focus - alignment

Howard County grounds dept and CA rep – focus on grounds in front of the building – plan is to cut away underbrush 20 feet in on all sides, taking it in to central canopy – purpose to have a site line from the front of school/offices to the street or more space out front

Construction of the canopy – possibly starting 3<sup>rd</sup> or last week of Oct

**Upcoming Meetings and Events:**

Oct 1 – Math Night (grades 2-5) - 6:15-7:45pm

Oct 3 – Oakland Mills Fall Festival – 11:00 am

Oct 5 – PTA Council of Howard County (PTACHC) Meeting – 7:30-9:30pm

Oct 7 – Family Fitness Night – 6:00-8:00pm

Oct 8 – Board of Education Meeting – 4:00 pm or view at <http://cc.howardcountymd.gov/Online-Tools/Watch-Us>

Oct 13 – Oakland Mills Community Association Board Meeting - 7:00pm

Oct 19 – Chick-fil-A Night – 5:00-9:00pm

Oct 22 – Math & Reading Night (Pre-K and K) – 6:15-7:45 pm

Oct 24 – Coffee & Conversation with the Board – 9:30 am, Deep Run Elementary

**MEETING ADJOURNED at 7:47 p.m.**