



**STEVENS FOREST ELEMENTARY
PTA**

6045 Stevens Forest Rd,
Columbia, MD 21045

<http://sfespta.weebly.com/>



PTA Board Meeting 3/1/2022

Maya Green called the meeting to order at 7:04p.m. Meeting took place in a virtual format.

Board Members Present:

President - Maya Green
Vice President for Membership – Andre Neuland
Recording Secretary – Sylvia Hennessee
Corresponding Secretary - Mary Amponsah
PTACHC Delegate – Nina York
PTACHC Delegate – Rikki McCoy

Other Members Present:

Dr. Joy Smith
Mrs. Katie Carter
Jenny Flores
Valerie Smith
Megan Williams
Samuel Pearson-Moore
Liz Lakey
David*

*full name not given during meeting

Board Members Absent:

Vice President of Fundraising – J'Ne St Cyr
Vice President for Programs – Nadia Herron
Treasurer - Mike Elser

We do have a quorum. It is established that we have a quorum for this meeting.

Agenda

*Motion to approve meeting agenda at 7:06pm by Sylvia Hennessee
Seconded by – Andre Neuland
Call to vote; motion passed unanimously.*

Approval of past meeting minutes

Motion to approve past meeting minutes at 7:09pm by Mary Amponsah

Seconded by – Andre Neuland

Call to vote; motion passed unanimously.

Membership Report – Andre Neuland

- 75 members, one additional teacher signed up
- Winners of raffle have received shirts
- Grade Level Ambassadors
 - three grades without GLAs, information was shared at ITL meeting to recruit additional GLAs

Administrative Report: Dr. Smith

- Twos Tuesday was a lot of fun, a lot of participation from staff and students; Kindergarten made headbands, 2 minute 22 second dance party at 2:22pm
- March 2 is Read Across America Day; will be a schoolwide DEAR (Drop Everything and Read) time at 2:40pm
- Information about GLAs was shared at ITL meeting
- Staff would like to thank PTA for supporting staff and for field trip support

- School Improvement Plan (SIP), focusing on Goal 3: Belonging, (formerly Schoolwide Behavior and Discipline)
- Staff participated in a belonging survey, about 55 staff members responded
 - Hope is to use data to develop action plans for goals and next steps for next year
 - Some results: (combination of 'Very Much' and 'Quite a Bit' categories)
 - over 80% of staff think school values student inclusivity within school
 - over 60% of staff think school provides them with opportunities for inclusion
 - over 70% of staff feel connected to adults at school
 - over 85% of staff feel connected with students
 - over 70% of staff feel like they belong
- Staff continues work with restorative justice, now widening work with students and larger school community
 - Book study - completed two sessions, March 8th 6:30pm
- Student voice
 - Goal is for students to come together and share experiences
 - Grades 3, 4, 5 students will participate (12 students per grade, same group for both rounds); next year considering different groups of students for the rounds to include more students
 - Administration will meet with grade level groups, at the end of Q3 and Q4; lesson will mirror social-emotional learning (SEL) lesson, parent permission needed

Administrative Report: Mrs. Carter

- Updates on behavioral data: Target group is students with special education services, goal is 3 suspensions for the year with only 1 being a student receiving special education services
- Currently: 0 school suspensions
 - 343 students (98% of student body) have received 0-1 office referrals

Treasurer report: Mike Elser

- \$69.80 earned from Red Robin restaurant night
- Dues for membership were paid for January and February totaling \$68.00
- Check for the 5th grade field trip is ready to be dropped off to the school, just need to meet with someone to have it signed. Check is for \$1,638.00
- Reimbursement requests please submit to Mike, has not received for Movie Night, Reflections, & Winter Teacher Conferences

Committees

VP of Programs - Nadia Herron

- STEM Night (Samuel Pearson-Moore)
 - translation for flyers has been completed by Mary, flyers have been signed off by administration
 - PTA Library Night (see below)
 - March 21, Family Info Night
 - will be STEM labs for students who need assistance, also projects in a bag (three dates in April)
 - April 25 - 29, STEM Week, activities will be virtual and/or at home
 - April 29, STEM Fair, IDEA Lab will be present, STEM Fair will be outside
 - next planning meeting this Thursday (March 3) re: permission slips, project materials

Action Item(s): *Sam will get information to Maya, Dr. Smith/Mrs. Carter, Mary for getting out to the community*

- Kick-off Library Night - East Columbia Branch (Tuesday, March 2 at 6:30pm)
- Valentine's Day Dance - went for 1.5 hours, kids were having fun and dancing
- Art Night - n/a
- Book Mobile - Book Bank is back in person and Saturdays are open, Jenny is planning to go back again and now that weather is getting warmer, considering book mobile again; will need help, will send out dates for volunteers
- Author Visit - June dates to end the testing season; Sylvia to reach out to Kevin Sherry and Mrs. Carter will get dates to Sylvia

VP of Fundraising - J'Ne St Cyr

- 2 more traditional fundraisers (ex: popcorn, ceramics, paint night)
- spring restaurant nights are being planned, once confirmed will be shared
- Scrip - picking up in Feb, reminder it can be used for upcoming spring/summer vacations

PTACHC Rep – Nina York & Rikki McCoy

- n/a - meeting is not until next week, March/April will be reported at next meeting

Other Updates

- Hospitality
 - Bus Driver Appreciation - Jenny coordinated treat bags for bus drivers
 - Coming soon:
 - ice cream treats for staff
 - March 7-11 Social Worker Appreciation, will celebrate our PPW Mrs. Lennon
 - March 18 Speech Pathologist Appreciation
 - Jenny will send a treat on behalf of PTA
 - April is OT month
- school lunch update - website: <https://www.hcpss.org/food-services/> PTA will add Nutrislice website to pta website, Dr. Smith reached out to Nutrition in Central Office - haven't received response
- **SECAC Rep - we are still looking for a representative, please contact Maya if you are able to fill this role!**

Meeting Closure

Motion to adjourn by Maya Green at 8:01pm

Seconded by Sylvia Hennesie

Call to vote; motion passed unanimously.

Adjourn

Meeting Adjourned at 8:01pm.