



**STEVENS FOREST ELEMENTARY
PTA**

6045 Stevens Forest Rd,
Columbia, MD 21045

<http://sfespta.weebly.com/>



PTA Board Meeting 11/7/2022

Maya Green called the meeting to order at 7:03p.m. Meeting took place virtually.

Board Members Present:

President - Maya Green
Vice President for Membership – Andre Neuland
Treasurer - Mike Elser
Recording Secretary – Sylvia Hennessee
PTACHC Delegate – Rikki McCoy

Other Members Present:

Mrs. Katie Carter
Emily Petersen
Liz Lakey
Megan Williams
Gardenia Jackson
Jen Mason-Anderson
Jenny Flores
Ryan Fox
David**
Antonia Watts
Tara Jackson

**last name not given

Board Members Absent:

*Vice President for Programs – Nadia Herron
*Vice President of Fundraising – J'Ne St Cyr
*PTACHC Delegate – Nina York

We do have a quorum. It is established that we have a quorum for this meeting.

Approval of past meeting minutes

*Motion to approve meeting agenda at 7:08pm by Mary Amponsah
Seconded by – Mike Elser*

Agenda

Motion to approve meeting agenda at 7:05pm by Sylvia Hennesie

Seconded by – Rikki McCoy

Call to vote; motion passed unanimously.

PTACHC Rep – Nina York & Rikki McCoy

- n/a, PTACHC meeting conflicted with our meeting
- Rikki to get the notes from Lena Kennedy and will report on the past 2 meetings at our December PTA meeting

Membership Report – Andre Neuland

- Gained 6 members, 65 total; only about 10 away from total number of members of last year
- Sending home membership forms in blue folder on Friday
 - Nov 14 - Dec 2 will be a grade level competition and membership drive with winter themed prize
 - Mrs. Carter recommended another push for staff membership

Administrative Report: Mrs. Carter

- Thank you for Trunk or Treat, so fun and well attended; guest readers were loved and appreciated as well
- Thank you for breakfast treats last Friday
- There were cross-age reading buddies last Weds for celebration of the end of Q1; team celebrations, we are proud of students and their progress!
- New staff members, celebrations of filling vacancies!
 - SPED teacher Maxine Williams, comes with 20+ experience and will be working with K/3rd
 - Alt Ed para Niara Lara, began as .5 K para and transitioned to Alt Ed
 - We've also hired two recess/lunch monitors
- SIP - Mrs. Carter shared progress and updates related to School Improvement Plan, presentation will be shared with community and feedback will be requested

Treasurer report: Mike Elser

- Under budget for both Trunk or Treat and 50th Anniversary celebration
 - Trunk or Treat spent \$162.22
 - 50th spent \$218.57
- Spent \$159.49 so far for staff appreciation
- Made \$325 for Fall Fest
- Made \$377.03 restaurant nights thus far
- Made \$573 with Raise Right over the course of the year

- Expecting a donation from OMCA anytime now to use toward educational purposes
- We haven't received an author visit donation this year, Mike is not sure if funding will continue - it came from a community member who passed away and wanted to give to the school
- We will be paying PTACHC dues
- We need three volunteers to audit budget - please let Mike know if you are interested - Rikki volunteered

Committees

VP of Programs - Nadia Herron

- Turkey Trot scheduled for Saturday, November 19th (no inclement weather date)
 - met with PE teachers and they will support in the same ways as last year by preparing kids during PE classes, setting up the course, and day of support.
 - Volunteers will be needed throughout the event. Flyers coming in this week's folders.
- We will accept donations for **new** winter accessories such as scarves, gloves, warm socks, hats, etc...Thanks to SFES parent Katie Colbert for the suggestion.
- Costume Reading was successful thanks to parent volunteers Jenny Flores, Jessica Mahajan and Katie Colbert. Thanks also to Ms. Ferrara, SFES Literacy Coach for coordinating with teachers.
- Trunk or Treat had a big turnout. Our special guests, the Charm City Ghostbusters were kind enough to participate for only the cost of gas. They typically don't attend small school events. A HUGE thanks to them and the parent volunteers. We received a cartload of candy donations!

VP of Fundraising - J'Ne St Cyr

- Restaurant Nights:
 - PizzaMan Restaurant night (Oct) = \$128.64
 - November Restaurant night will be at Panera Bread - Monday, November 14th 5-9pm
- RaiseRight Gift Cards
 - Oct earnings = \$196.41 (6 parents / 2 teachers participating)
 - Don't forget about using gift cards for your HOLIDAY SHOPPING coming up... gifts, dinners, etc.
- Upcoming fundraisers:
 - Square 1 Art (Nov-Dec); Starts next week

New Business:

SECAC Representative

- We are in need of a SECAC representative (Special Education Citizens Advisory Committee), if interested please reach out to Maya ASAP: sfesbobcatspta@gmail.com
- meetings are typically the second Monday of the month from 7-9pm
- website for more information: <https://howardcountysecac.com/>
- Maya to reach out to SPED ITL about finding a family as a potential representative

School of Excellence Application/survey - link to survey:

https://docs.google.com/forms/d/e/1FAIpQLSeayTCIV_UaeL_zUo9cxFWihbQl3iYfHJZpj6f3mJSe439_Q/viiewform

Board Shadowing - if interested learning more about roles on Board, reach out to shadow current member

SFES PTA advocacy for safety during drop off/pick up

- Currently working on information gathering about what has already been tried and what we are not able to try because of sight lines, etc.
- Mike met with Warren Wortman and Jon Edelson of Oakland Mills Community Association (OMCA) and developed ideas of things to bring up with the county for safety measures
- PTA board needs to vote on drafting a joint letter with OMCA to county

Motion to have Stevens Forest PTA partner with OMCA board to draft a letter to county about suggested changes at 7:52pm by Mike Elser

Seconded by Maya Green

Call to vote; motion passes unanimously

Committee Updates

Sunshine Families - thank you for support with making Q1 staff treats a success! If interested in helping going forward, fill out volunteer form: [Volunteer Form](#) or message Sylvia

sfespta.weebly.com/contact.html

Staff Appreciation

- jenny updated about upcoming staff appreciation days and Amazon wish list for Teacher Treats
- PTA will send card for Dr. Smith
- Parent Teacher Conference meals - will we be doing them this year? Line item in the budget, Nadia will follow up with plans
 - In-person dinner is scheduled for 11/21 during dinner break
 - Meal can be potluck

PBIS committee volunteer for Mrs Carlson

- meetings are once a month on Thursdays after school, over at 4:05pm
- Will be discussing planning celebrations for students, keeping them motivated and excited
- Tara Jackson volunteered to sit on committee, will be put in contact with Mrs. Carlson

Reflections 2022, "Show Your Voice"

- Two students entered so far
- link to sign up: [Reflections](#)

Meeting Closure

Motion to adjourn by Maya Green at 8:10pm Sylvia Hennesie

Seconded by Mike Elser

Call to vote; motion passed unanimously.

Adjourn

Meeting Adjourned at 8:10pm.