



STEVENS FOREST
ELEMENTARY SCHOOL PTA

Where Everyone Fits!

6045 Stevens Forest Rd. Columbia, MD 21045

sfespta.weebly.com



PTA General Meeting- 10/1/14

Jill Edelson called meeting to order at 6:35 p.m. in Media Center.

Board Members present:

President - Jill Edelson
Vice President for Membership - Quiana Holmes
Vice President for Fundraising – Jennifer Sartor
Vice President for Programs – Krista Threefoot
Recording Secretary - Daphne Harrington
Corresponding Secretary - Jonathan Edelson
Treasurer – Meghan Skaggs
Principal – Ernesto Diaz
PTA Council of Howard County Representative - Reginald Avery

Committee Chairs:

Boxtops – Tracy Downard
Hospitality – Tawania Williams

General Membership Present:

See attached sheet.

It is established we have a quorum

Reading and approval of the meeting agenda: Jill Edelson

1. Motion to approve the agenda
2. Vote: approved the agenda

Introductions of all meeting attendees

Reading and approval of the meeting minutes:

1. Motion to approve the September 3, 2014 meeting minutes
2. Vote: approved the September 3, 2014 meeting minutes

Treasurer update: Meghan Skaggs

there was \$2,507 deposited since the last reporting date, and \$1,907.81 disbursements since the last reporting date.

\$565 general donations

\$25 bucks for books

\$342 Ice cream social profit

Disbursements – PBIS – \$87.81 Mr. Morris

Books – given \$100 for books – given money back

Megan recommends getting commercial deposit slips that would allow us to write down individual check numbers to be deposited on the deposit slips themselves for better accounting. She needs to order more checks as well.

We also should balance monthly bank statements, and Megan would like someone else other than the treasurer to overlook this as well – Jennifer Sartor volunteered to do this

We still don't have bank books back – still being audited – we need to take care of taxes so we need to get the books back as soon as possible so that taxes can be worked on and filed

Membership: Quiana Holmes

Currently 167 members – goal 250 members

Membership raffle – for general members – 1 for teachers and separate one for families

Thank everyone for ice cream social help and participation

MD PTA – celebrating 100th year – identify 100 places in the school where PTA label is

Oct. 30th, submit 100 ways PTA impacts the school

Nov. – sign up 100 members – (already have that)

Next meeting – card with 100 signatures of PTA members

Volunteer hours – log in google doc – need 100 volunteer hours for the raffle, but Jill wants to keep track past the 100 hours just for general interest – contact Jill or log in yourself if you can

VP programs: Krista Threefoot

Walmart grants – field trip grant for 3rd grade – submitted yesterday

Whole foods grant she's going to apply for

Reflections grant in March she's going to apply for

Just received Artist in Residence funding, she's looking into another similar grant for different genre, like music, for interest – Krista is trying to contact Mr. Stabile to see if he is interested in doing something with the grant

Reflections Program chair – promoting the arts for our students – program start

6 categories: Literature, visual arts, choreography, music,

1 kid per project, they can choose which category to enter – compete from local all the way to National level – kick off end of October or early November – decide mid-December

January 8th – Student present artwork – this date will also be the unveiling celebration of the Artist in Residence Mural

Artist in Residence– Mural along the cafeteria hallway – materials needed

Help with Spring Fling and Auction – will need help planning and volunteering at the events

International night – also need help – tomorrow morning is the first meeting

Reg - Korean fan dancer or drummer and Hawaiian hula dancers for International Night

Fundraising: Jennifer Sartor

Wolfgang Chocolates fundraiser – 31 sellers – sold \$3,114 – earned ~\$1,712

Turkey trot – November 14th – Tracy – Friday folders letters will go out to families for addresses

PE teachers – follow related arts schedule

Working on Moms or Whole Foods for fruit

Water hopefully donated

Costume – turkey decoration – maybe get someone to wear Bobby the Bobcat and have Bobby dressed like a turkey

Mr. Kelly work on getting the kids watching the race instead of playing at the playground when they are not running

Figure out a way to track who sends in donations so can personally thank donating people

The kids will run during their scheduled related arts time on that Friday. Schedule of Related Arts:

9:05-9:50 a.m. – 5th grade

10:20-11:05 a.m. – 3rd grade

11:20 a.m. -12:05 p.m. – 2nd grade

12:05-12:50 p.m. – 4th grade

1:05-1:50 p.m. – Kindergarten
1:50-2:20 p.m. – PreKindergarten
2:35-3:20 p.m. – 1st grade

Learn2Earn – November 24th – also night of book fair running – run through end of January – fundraising read a thon – students create page on closed internet page – closed site to only people with permission – people pledge for students to read certain amounts – kids can answer questions and get points to “pay” to decorate their website – encourage students to read – profit of 90% - other 10% goes to running the page

Hospitality: Tawania Williams

Thank you for last month’s staff lunch help – successful luncheon
This month donation – Oct. 24th – snacks – pumpkins, water, “fall-type treats”

Family Fitness Night – Oct. 1st – 6-7:30 p.m. – PTA will have a table

Corresponding Secretary: Jonathan Edelson

- Please remember correspondence deadlines to ensure we can get things reviewed, translated (if necessary), revised, and printed on time
- Friday Folders items - at least one week in advance
- Newsletter - at least one week in advance (i.e., no later than last Friday of the month)
- Online forms - at least one week in advance (up to event chair whether we have one and should be coordinated with whatever paper we put in folders)
- HCPSS e-mails - 3 days in advance, and thank you to Mrs. Lannon for turning them around so quickly
- Facebook - same day
- Met with Hispanic Liaison – Melanie Garcia
- Have a plan to get newsletters translated and printed the same week the English versions go out; however, following deadlines is important to ensure this happens because translation takes time
- Other items can be translated, but if we want that done, Melanie and I will need to know and would appreciate extra time to prepare
- Stuff submitted late will probably not get translated
- Oakland Mills Cultural Arts Festival
- Got SFES PTA a booth at the festival
- School is letting us use tablecloth
- Looking for ideas for things to have at table (information/activities)
- Anyone want to help me man the table that day? 11:00 - 4:00.
- Miscellaneous

- o Visited Columbia Pharmacy last Saturday and met with the owners to see if they would set up a health table at Family Fitness. They were very enthusiastic about it and will be here at about 6:30 because they have to close down the shop before heading to SFES.

Community Update: Reg

PTACHC – coat drive – get rid of excess from our box – end October 31st

Oct 12 – Board of Education round table conversation – at Athelton High cafeteria – 4:00-6:00 p.m. – all candidates are going to be there

Oakland Mills Education committee did first forum, and they did an excellent job

Oct. 19th Mount Hebron High School County Executive forum – 6:00-7:30 p.m. - Courtney Watson and Alan Kettleman be there – propoganda can be outside, but not in event

CA – Oct 18th Wild Lake Interfaith Center – 9:30 a.m -12:00 p.m. Columbia speaks and CA listens – residents can come and speak to CA reps and CA will be there to listen

Inviting Dr. Foose to board of directors CA meeting

Next PTACHC meeting Oct. 6th - PTACHC meeting- Must be a President, delegate, or on the PTACHC board to vote.

Board of Education meetings- anyone can attend – Oct. 23rd

Clothing drive at the Teen Center – ends the end of October

Food Drive – Boxes out front in the SFES lobby – Jill’s church donating 10 boxes of thanksgiving meals

Principal’s Update – Mr. Diaz

So many programs out there for support – food drive is one of them

Grounds projects finishing up:

Other big playground is in the process to go in – lot of chaos but for good results

Water retention plan almost finished – just need mulch

Field behind the school is having resodding - incorrect grass seed used initially

Twitter feed for school is up and running

Halloween – this year – parade like in the past – Oakland Mills Symphonic band there to perform – will have a party, but due to Wellness Policy the in-class parties must be 30 minutes after last lunch, which also puts the parade much later. There will be no dances outside, just a parade.

Progress reports – emergency cards not complete – only at 38% complete

World Language going well – learning objectives – monitoring progress

Classroom Focus Progress – teachers meeting and discussing student progress

Public Comment

World Language- ereaders - ebooks – currently waiting for passwords to be set for all students and sent home so that families can work on language program together

Staff appreciation question – given out checks for beginning of the year staff appreciation – should we give gift cards instead? – usually do cash but this year did checks instead – many teachers give money back for membership dues and can't do that with checks as easily – they are just returning checks uncashed

MAP testing – still not complete, but close (academic progress testing) – more real time results so teachers/parents get quicker results to work on
PARCC testing is MSA substitute

Diaz's-Gallop poll- The surveys have not be completed yet. They should be done by Nov. Mr. Diaz did not have any update on the lower grade Gallop survey that was still being designed.

SIT meeting – Nov. 13th – 3:00 – 4:00 p.m. at SFES (probably in media)
Process changed a bit- in the past there has been a thick set plans - now is very focused to reading benchmarks, rigor, and staff and student engagement – data type of meeting
Meets 3-4 times a year

Sandra French - School budget - \$4,000 parent involvement fund
School budget- available on line

Chick-fil-A Restaurant Night – question of date – 2 different dates posted

Is there a place where we can list all the committees are with descriptions so that someone can look at 1 place and see where their interest may lie – for both school and PTA postings

Just after the meeting was adjourned, some members of the executive board discussed the possibility of buying electric pencil sharpeners for five teachers who submitted requests to the PTA. Not all of the board members were available for the vote, and after the meeting it was discussed further and decided that the request should go through the school system first.

MEETING ADJOURNED at 8:06 p.m.